



Joint Needs Assessment Committee Report

March 06, 2016

BURFORD UNITED CHURCH

Committee Members

John Fink
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Erie Presbytery Representatives
Rev Nora Fueten and Rev Chris Matheson

Ministry of Pastoral Charge Profile

The Burford United Church had a membership of 177 members in 151 households according to our 2014 list, plus 14 adherents, of which 13 were active in the church.

Since then a small number have transferred or passed on. We normally have had an average Sunday school attendance of 3-5 children. The average church attendance may be around 40, including maybe 10 choir members. The majority of these have an age of 50+, and teenagers are scarce. Our choir is an active four-part group singing under an able director and accompanied with a baby grand piano or electronic organ. Part of our enthusiastic outreach includes a music club geared to local children by our energetic musical director. The UCW is an energetic group organizing various activities for fund raising including hosting dinners, bazaars and such. Our multi-purpose sanctuary is utilized as a community venue for activities such as AA meetings, senior exercise class, and euchre evenings. Despite the devastating loss of our historical church building by fire in 2003, our church has rebounded with a determination to keep an active presence in the community of Burford.

Our vision statement: To walk in the light of God

Our mission statement: Burford United Church worships God, daily growing in faith by learning to follow Christ's gospel of love. We welcome all to celebrate God's presence with us and serve in our mission of hope in the cause of justice and peace. We advocate responsible stewardship of the earth and trust in the guidance of the Holy Spirit.

Community Profile

Burford is a small community located in Brant County. It 8 km west of the City of Brantford and 8 km south of Paris and 20 km east of Woodstock.

Burford has a population of approximately 2000 people. Brant County (including Brantford) has a population of 135 000.

Burford is well within commuting distance of a number of larger urban areas. London is 50 minutes west, Waterloo Region is 35 north, Hamilton is 30 minutes east. Burford is located just south of the 403 and very close to the link for the 401.

Economy: Burford is home to a wide variety of farming operations as well as many small, midsize and large businesses. Some industries include:: Davis Fuels, Jeff Bryant Trucking, Keith Hall Transport, Beauti-tone Paint Factory, Silo Wireless, Triggers and Bows

Recreation: Burford, Paris and Brantford have many recreation facilities, clubs and leagues. There are numerous arenas, sports fields, dance studios (children and adult), gymnastics clubs, swimming pools (indoor and outdoor), lawn bowling, curling, tennis, martial arts, fitness facilities and golf courses.

Other Facilities: In Brantford there is a large movie theatre, the Sanderson Centre for live theatre, local libraries, pottery studios, and many great dining options.

Churches: Roman Catholic, Anglican and Baptist directly in Burford. There are also a number of alternative churches in Brantford.

Education: There is 1 public school in Burford (<475students), 1 Catholic school (> 100 students). There is also a preschool/daycare. Secondary students are bussed either into Paris or Brantford for schooling - typically Paris District High School or Assumption College.

There is French Immersion available at the public school in Burford. The Gregory School is also in Burford and this school supports children with special needs. W Ross McDonald is a school for visually impaired children, in Brantford. There are also numerous Montessori Schools in both Paris and Brantford. There are 2 Christian Schools available in Brantford, as well a private school Braemar House.

There are many Post Secondary facilities within 50 minutes of Burford and many in Brantford. They include: Nipissing University, Laurier, McMaster, University of Waterloo, Western, Mohawk College, Fanshawe College, Redeemer College, Conestoga College and a few alternative educators (ie. Medix School etc)

Health Care: 1 Doctors office, 1 Dental office, 1 pharmacy, 1 Chiropractor. There are also numerous offices and facilities in Brantford, as well as the Brantford General Hospital. There is a Urgent Care facility in Paris - Willet Hospital. There are also hospitals in Woodstock and major Health Facilities and Hospitals in London, Hamilton and Toronto.

Burford has several housing facilities for seniors. Paris, Brantford and Woodstock also have numerous facilities for seniors and long-term care facilities.

Ministry of Pastoral Charge Resources

In Jan 2003, the historic Burford United Church burned to the ground. After much soul searching and many committee meetings it was decided to rebuild the church on the 'foot print' of the original church. During this long process the congregation worship at Mt Vernon United Church.

In Jan 2007, the new building for Burford United Church was dedicated to the glory of God.

It is a modern one storey building, completely accessible. The sanctuary is a large open room with high angle ceiling for seating of 165. The 'pews' are cushioned chairs that hook together and can easily be stacked and moved to accommodate a variety of activities within the walls of the church. At the front is a 3 step raised dias where the choir sits, the grand piano, Clavenova and pulpit are situated. There is a ramp at the side for easy access. There is a folding moveable wall at the back of the sanctuary that separates the narthex from the main room. There is a nursery room with sound for the younger set. There is power point which is projected on to the front wall of the sanctuary. At the front of the church next to the sanctuary there is a meeting room with a small piano, 2 seat couch, chair, 4 foot round table with chairs. There are 2 windows, an access door to the outside as well as one to the sanctuary and the hallway. This is where the choir meets before service. Off the hall is a storage room, a small office for the minister, a separate office for the secretary with a big window overlooking the 2 glass front door, which is at the side of the building, and 2 accessible washrooms. Along the back of the church is the Sunday School Room with 2 large windows, and a 'snack' kitchen with an access door to the parking lot. Our music director is a very enthusiastic lady who has a wide selection of music to enhance Sunday morning serves, with a choir of 14 adults that meet Thurs evening. Special music for Easter and Christmas, when the choir is augmented with community singers, is a highlight of the year. She works closely with the minister to coordinate the music with the service. She also has a group of 12-14 school children, ages 7-13, who gather Thurs after school for 1 ½ hours of singing, learning to play the ukelele, recorder, bucket drums, xylophone, She coordinates two ten week sessions, one in the fall and one in the new year, with a presentation for parents and friends the last day. Some of the group participate in special services at the church. Two active, enthusiastic ladies volunteer to coordinate the Sunday School of 3-10 children. Our custodian keeps the church well cleaned with all the activities going on during the week.

There is a small but active UCW that meets monthly, does many fundraisers to meet their budget, as well as help with the 'running' of the church when required.

Community activities in the church include an active AA Group meeting once a week, senior exercise programme 2 mornings a week, euchre games every other Friday and the 2nd Monday of every month. The church is rented out for private functions.

The Official Board meets monthly with many people volunteering for the various committees that are required to run a church.

At present, the minister is three quarter (75%) time but it is hoped with the right leadership that the position will become full time.

The congregation is willing to accept an ordained minister, a diaconal minister or a designated lay minister in any of the pay categories.

Financial Profile

A copy of the Annual Report for 2015 for Burford United Church is attached, which includes the financial statements.

Position

1. Effective Worship
 - leads services sensitive to the needs of all of the congregation.
 - supportive of the music programmer.
2. Community Involvement
 - ambassador for the congregation.
3. Pastoral Care
 - visits in consultation with the Pastoral Care Team.
4. Christian Education
 - supports Christian Education Committee
 - baptism/wedding preparation
 - oversight of confirmation classes
 - promotes adult education as required
5. Personal Growth
 - commitment to personal and professional development.
6. Administration
 - works cooperatively with the secretary.
7. Social Action and Justice
 - shows concern for justice and social issues that arise.
8. Wider Church
 - Presbytery/Conference involvement as appropriate.
9. Building on strengths of the congregation, working with the congregation to attract new members.
10. Position at present is three quarter time.

Skills

1. Ability to relate well to children, youth, adults and seniors.
2. Ability to inspire the congregation.
3. Ability to lead an effective worship sensitive to the needs of the entire congregation and have a willingness to use new technology to enhance the service.
- 4 . Practice good communication skills with prompt follow-up on issues.
5. A good listener and approachable.

Terms

Burford United Church offers a salary and benefits consistent with established minimums prorated to 75%.

Travel Allowance paid at minimum established standard (.41 cents) reconciled to travel log.

The congregation of Burford United Church believes strongly in continued education. Therefore, a Life Long allowance of \$2100.00 per annum is provided for books, courses, etc. The successful candidate would be encouraged to participate in workshops and seminars.

Recommendation for approval by the Congregation

1. That the congregation of Burford United Church approves the Joint Needs Assessment Committee report.
2. That the Burford Pastoral Charge, having received the report of the Joint Needs Assessment Committee and have reviewed its recommendations, request that Erie Presbytery declare a vacancy for a three quarter (75%) minister to be filled.

Respondent Data

Total responses: 40 Members: 29 Adherents: 11

Sunday service attendance: Regular 28
 Quite often 4
 Occasional 3
 Special 4

Age category: Under 30: 1
 31 - 50: 5
 51 - 70: 15
 Over 70: 19

| Importance: | Very Important | Important | Neither | Not Very Important | Not Important |
|--|----------------|-----------|---------|--------------------|---------------|
| Rating per category: | 5 | 4 | 3 | 2 | 1 |
| How important is traditional teaching? | 4 | 23 | 6 | 6 | 0 |
| How important is a variety of music? | 13 | 25 | 2 | 0 | 0 |
| How important is it that the minister does home visits? | 3 | 16 | 8 | 8 | 3 |
| How important is it that the minister be involved in the community? | 10 | 17 | 4 | 9 | 0 |
| How important is small group ministry/social groups? | 3 | 16 | 12 | 9 | 0 |
| How important is global service? | 2 | 15 | 9 | 10 | 3 |
| How important is it to strengthen our ties with other local churches and other faiths? | 7 | 15 | 9 | 5 | 1 |
| How important is ministry to the children/youth? | 22 | 16 | 2 | 0 | 0 |
| How important is the minister's ability to relate to seniors? | 14 | 24 | 1 | 1 | 0 |
| How important is the administrative and organizational abilities of the minister? | 4 | 25 | 6 | 2 | 2 |
| How important is the minister's commitment to personal and professional development? | 6 | 19 | 6 | 7 | 0 |

Totals may vary due to some responses not completed.

| Rankings from most important to least on qualities | Rating |
|---|--------|
| 1. The importance of minister's ability to relate to seniors | 171 |
| 1. The importance of variety of music | 171 |
| 3. The importance of ministry to the children/youth | 170 |
| 4. Importance that the minister be involved in the community | 148 |
| 5. The importance of strengthening our ties with other local churches and other faiths | 145 |
| 6. Importance of the administrative & organizational abilities of the minister | 144 |
| 7. The importance of traditional teaching | 142 |
| 8. The importance of the minister's commitment to personal and professional development | 138 |
| 9. The importance of global service | 120 |
| 10. The importance of small group/social groups | 117 |
| 11. The importance of that the minister does home visits | 106 |